



AGENDA

ASTORIA CITY COUNCIL

May 19, 2014

7:00 p.m.

2nd Floor Council Chambers
1095 Duane Street · Astoria OR 97103

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **REPORTS OF COUNCILORS**

4. **CHANGES TO AGENDA**

5. **CONSENT CALENDAR**

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the City Council requests to have any item considered separately. Members of the Community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.

(a) City Council Minutes of 5/5/14

(b) Boards and Commission Minutes

(1) Historic Landmarks Commission Meeting of 4/15/14

(2) Planning Commission Meeting of 2/25/14

(3) Planning Commission Meeting of 4/22/14

(4) Traffic Safety Advisory Committee Meeting of 2/22/14

(c) Lease Agreement with Astoria Regatta Association for Use of East Portion of Heritage Square and Closure of 12th Street between Duane and Exchange Streets (City Manager)

6. **REGULAR AGENDA ITEMS**

(a) Public Hearing and Ordinance Regarding Vacation of a Portion of West Niagara Avenue Adjacent to United States Coast Guard Housing (Public Works) (1st reading)

(b) Amendment to Contract For Engineering Design Services – Bear Creek Hydroelectric Project (Public Works)

(c) Infrastructure Finance Authority Loan Amendment No. 2 – 17th Street Dock Reconstruction (Public Works)

(d) Authorization to Bid 2014 Paving Project (Public Works)


7. **NEW BUSINESS & MISCELLANEOUS, PUBLIC COMMENTS (NON-AGENDA)**

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YUILL, CITY MANAGER'S OFFICE, 503-325-5824.



May 14, 2014

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
FROM:  BRETT ESTES, CITY MANAGER PRO TEM
SUBJECT: ASTORIA CITY COUNCIL MEETING OF MAY 19, 2014

CONSENT CALENDAR

Item 5(a): City Council Minutes

The minutes of the City Council meeting of May 5, 2014 are enclosed for review. Unless there are any corrections, it is recommended that Council approve these minutes.

Item 5(b): Boards and Commissions Minutes

The minutes of the (1) Historic Landmarks Commission meeting of 4/15/14, (2) Planning Commission meeting of 2/25/14, (3) Planning Commission meeting of 4/22/14, and (4) Traffic Safety Advisory Committee meeting of 2/22/14 are enclosed. Unless there are any questions or comments regarding the contents of these minutes, they are presented for information only.

Item 5(c): Lease Agreement with Astoria Regatta Association for Use of East Portion of Heritage Square and Closure of 12th Street between Duane and Exchange Streets (City Manager)

The Astoria Regatta Association (Association) is requesting the use of the east portion of Heritage Square located at 1153 Duane Street, and the closure of 12th Street between Duane and Exchange Streets to accommodate Astoria Regatta events. The time frame for the lease would be for Saturday, August 9, 2014, from 6:00 a.m. to 4:00 p.m. Events include a barbeque, vending of craft beer, and live music. It is requested that the Heritage Square site be leased for \$1.00. It is recommended that Council approve the Lease Agreement with the Astoria Regatta Association for use of the east portion of Heritage Square located at 1153 Duane Street, and the closure of 12th Street between Duane and Exchange Streets, to accommodate the Regatta events scheduled for Saturday, August 9, 2014, for a total sum of \$1.00.

REGULAR AGENDA ITEMS

Item 6(a): Public Hearing and Ordinance Regarding Vacation of a Portion of West Niagara Avenue Adjacent to United States Coast Guard Housing (Public Works) (1st reading)

The City has received a request from the United States Coast Guard (USCG) for the vacation of the north 30 feet of the West Niagara Avenue right-of-way adjacent to Lots 1 to 10, Block 12, West Slope and the south 30' of the West Niagara Avenue right-of-way adjacent to Lots 1 to 11, Block 13, West Slope. The USCG plans to expand their housing development with a road and new housing extending north from Klaskanine Avenue. At their April 21, 2014 meeting Council adopted a resolution to set a public hearing for said vacation on May 5, 2014. The public hearing was continued to the May 19, 2014 meeting. It is recommended that the Astoria City Council conduct the public hearing and first reading of the ordinance to vacate a portion of the unimproved Niagara Avenue right-of-way.

Item 6(b): Amendment to Contract for Engineering Design Services – Bear Creek Hydroelectric Project (Public Works)

On December 16, 2013, the City Council authorized a contract with Murray Smith Associates (MSA) to design the Bear Creek Dam Hydroelectric project. A portion of the funding for this project is from the State of Oregon Infrastructure Finance Authority (IFA). Louise Birk, the new IFA representative for this project, pointed out that the contract must include a non-discrimination clause as required for State and Federally funded projects. It is recommended that the City Council approve an amendment to the MSA contract to include non-discrimination language required for State and Federally funded projects.

Item 6(c): Infrastructure Finance Authority Loan Amendment No. 2 – 17th Street Dock Reconstruction (Public Works)

The State Infrastructure Finance Authority (IFA) has previously approved an interim loan contract providing matching funds for the 17th Street Dock Reconstruction Project. The loan, from the Oregon Special Public Works Fund, was in the amount of \$1.65 million at an interest rate of 0.5% for a period of up to three years and was used to match the Connect Oregon III grant of \$3.8 million. Now that the project is complete, IFA has issued final loan documents for City approval. The final loan amount is \$1,336,135.00 which is \$313,865.00 below the original request. The loan will be repaid with revenues from the U.S. Coast Guard dock lease and tour boat moorage fees. The payment start date is December 1, 2014 and the loan maturity date is December 1, 2038 with an interest rate of 4% per annum. The contract amendment has been reviewed and approved as to form by City Attorney Henningsgaard. It is recommended that the Council approve the IFA Amended and Restated Contract and Amended and Restated Promissory Note used to provide matching funds to the Connect Oregon III grant for the reconstruction of the 17th Street Dock.

Item 6(d): Authorization to Bid 2014 Paving Project (Public Works)

The Public Works Department has developed a list of streets which are included in the memo accompanying this agenda item for the 2014 Paving Project. Locations were chosen using the City's pavement maintenance software, anticipated future project needs, stopgap maintenance obligations, field evaluation, and cost efficiency considerations. The project will include approximately 3,500 tons of asphalt pavement overlay, 11,750 square yards of asphalt grinding, eight ADA ramp upgrades, 440 square yards of road base reconstruction, and other associated improvements. The construction estimate for this project is \$515,000, including a 10% contingency. Additional pavement preventative maintenance will be addressed with a crack and slurry seal project later this summer under a separate contract. Funding for this project is available in the Astoria Road District Fund (Local Fuel Tax Fund). It is recommended that the City Council authorize staff to solicit bids for the 2014 Paving Project.

MANAGER\AGENDA\AGENDA MEMO 5-19-14.DOC